

Schedule Archival for UCS Main DB using UCS Manager:

Login to UCS Manager, Navigate to the Scheduled task on Main DB and perform the below steps.

1. Check '**Archive**' radio button to perform Archival
2. Specify the records that have to be archived from '**Records Older than**' –XXX: Hours, Days, Months, Years.
3. Select the archival **Frequency** – Hourly, Daily, Weekly, Monthly
4. Set the Archival Time at **Hour and Minute**
5. Enable the schedule by checking the **Activated** check box
6. Save the Job by clicking the Save button.

Universal Contact Server Manager

File Tools Help

UniversalContactServer Resources

Manual task Scheduled task on Main DB Scheduled task on Archive DB

Main DB Maintenance

☒ Activated 5 Action : ☐ Prune ☒ Archive 1

Frequency : 3 Daily At 8 hour 25 minute 4

Records older than 120 Days 2

Connected to Universal Contact Server : Scheduled Archiving done

Progress (Scanned threads/Total): 13 / 13

Archived (Threads - Interactions): 0 - 0

Stop

Note: The UCS Manager doesn't have to be open for the job to run.

The UCS logs should show that the Scheduled Job is enabled.

10:17:27.360 Dbg 29999 [ArchivTsk] Begin startWatch

08:20:48.551 Dbg 29999 [ArchivTsk] startWatch config main-db-pruning action :move-old-threads for tenant [101] period:[120] periodtype:[days] frequency:[daily] dayofweek:[] dayofmonth:[1] runat:[8:25] run:[on]

08:20:48.551 Dbg 29999 [ArchivTsk] startWatch config archive-db-pruning action :move-old-threads for tenant [101] period:[1] periodtype:[hours] frequency:[hourly] dayofweek:[] dayofmonth:[1] runat:[0:0] run:[off]

Verifying the Archival from Logs and UCS Manager:

08:25:00.005 Std 21404 [ArchivSvc] Service 'Archive' is starting an archiving task

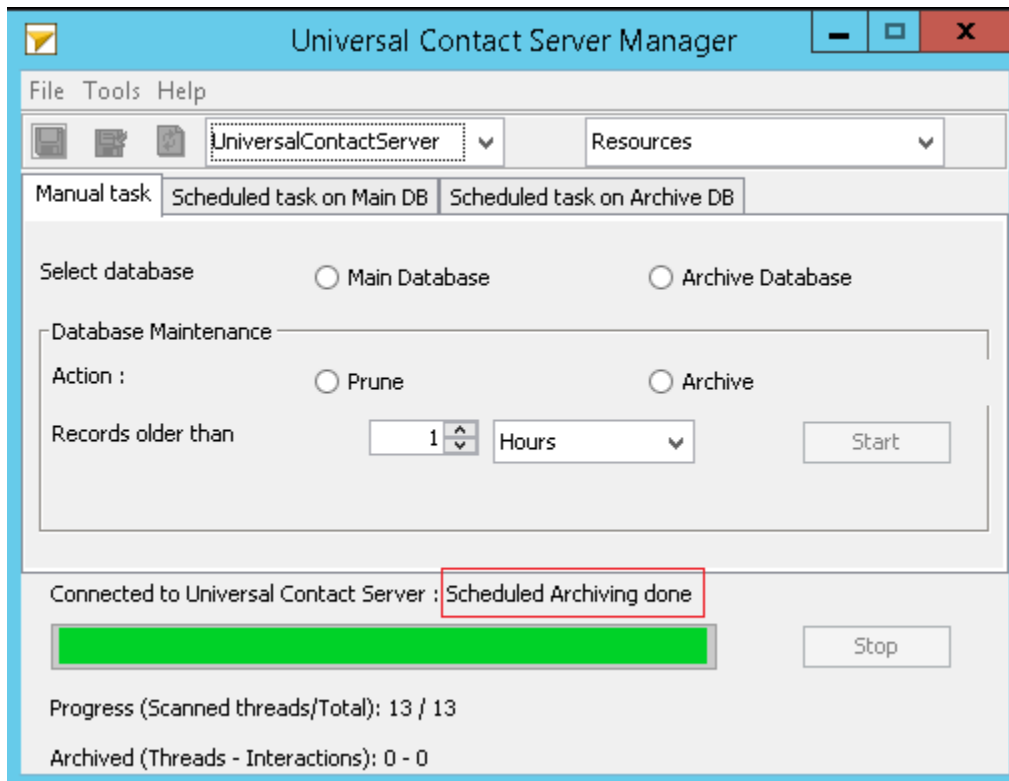
08:25:00.005 Dbg 29999 [ArchivSvc] Run DatabaseProcessingHandler is launched

08:25:00.005 Dbg 29999 [ArchivSvc] Run isTaskInProgress_ is now TRUE

08:25:00.057 Dbg 29999 [uningTask-1] Starting Archiving with Interaction older than: Sun Jan 11 08:25:00 GST 2015

08:25:00.057 Dbg 29999 [uningTask-3] Starting Archiving with Interaction older than: Sun Jan 11 08:25:00 GST 2015

08:25:00.117 Std 21405 [ArchivSvc] Service 'Archive' is stopping an archiving task



Disabling the Scheduler using UCS Manager:

1. Disable the schedule by un-checking the **Activated** check box
2. Click **Save**

