1. Select the **column** of **dates**.
2. Under DATA, select “**Text to Columns**”
3. Select Delimited – Next.
4. Untick ALL delimiters – Next.
5. Select **column** format “**Date**: MDY” – Finish. ...
6. The **text** will now be recognised **by Excel** as a **date** and appear as right-justified in the **column**.